

Title V HSI “Lanzamiento” Grant
Implementation Team Meeting Minutes
Thursday, August 19, 2021, 1:00-2:30 p.m.

Members: Bert Epstein, Loretta Esparza, Amy Flores, Margarita Gonzalez-Jordan, Robert Holcomb, Blair Lamb, Laura Larqué, Vanessa Luna Shannon, Amy Merkel, Samantha Montellanos Diaz, Drina Ochoa, Michelle Vidaurri, Hilleary Zarate

Members present: Loretta Esparza, Amy Flores, Margarita Gonzalez-Jordan, Malena Hernandez, Robert Holcomb, Laura Larqué, Vanessa Luna Shannon, Amy Merkel, Samantha Montellanos Diaz, Drina Ochoa, Hilleary Zarate

Meeting time: 1:03-1:45 pm

Welcome and Introductions

- Robert Holcomb and HSI Faculty Coordinator Laura Larqué

Fall 2021 *Lanzamiento* Sections

- Enrollment Update
 - There are 47 sections, most are full, and some with low enrollment are late starts
 - This semester there are many variables and it is hard to know why some are online, hybrid, in person, asynchronous, synchronous, etc.
 - Strong overall enrollment
 - The list of sections and low enrolled classes were reviewed

Updates on Year 1 Grant Activities

- Completion by September 30, 2021
 - Request for all of Year 1 activities complete and have a link to point to evidence of that progress/completion

National Community College Hispanic Council’s Annual Leadership Symposium

- Friday, September 17, 2021, The Renaissance Hotel, Long Beach
- Workshop Presentation: *Santa Rosa Junior College’s Title V HSI “Lanzamiento” Initiative: An Overview and Invitation*
 - Laura suggests having all the members of the team to do a short recording/video stating their involvement and progress

Reporting Out from Team Members

- Amy Flores reported about the PALS-we have 20 sections and had their orientation with the CTE and HSI PALS. They learned how to access Canvas, plan on getting the PALS HR-FERPA trained, and Media Services access for Zoom sessions outside class time.
- Amy Merkel shared that they had 439 students to fill out the form saying that they are interested in being contacted by phone or email on how we can support them.
- Loretta Esparza mentioned that the survey had many faculty wanting more library support and she has contacted them to let them know there are things that they can do that

are simple even if they don't have a library workshop. I am also available to co-teach with them, develop materials, or other things. If Loretta is not available, Nancy Persons can be periodically available for research appointments to students, knowing it is a *Lanzamiento* student. Nancy Persons is especially interested in helping out with History and she may have an active role in the SR campus. I was involved with the *Lanzamiento* Across the Disciplines (Communities of Practice) over the summer and the faculty that attended were able to express their concerns, etc. We would like to showcase the student's work with the success stories and the work they did and maybe have this on the *Lanzamiento* website.

- Laura Larque communicated that she showed the attending instructors how she headlined the *Lanzamiento* with the logo on her syllabus and in Canvas. She suggested other instructors do the same so the students know it is an HSI supported class.
- Hilleary Zarate said that 23 of the sections have requested a coach. Malena Hernandez reports that she sent out a letter to the instructors telling the services we have.
- Samantha Montellanos Diaz described her work with the Instagram page and worked with Mitch in A&R to send out an email to all Latinx students letting them know about *Lanzamiento*, to get more knowledge out there. Margarita and I will work on with connecting with the instructors who wanted a counseling presence in their classroom, and lastly describing how the website has student success stories so other students can see that this program is working and to maybe incorporating that on the *Lanzamiento* webpage.
- Melana Hernandez explained that they have events embedded in classes. We have 9 faculty that they want embedded co-curricular events in the cultural center. We have 10+ events for those 9 faculty. We hope to have the flyer and the website done soon.
- Drina Ochoa commented that the financial aid presentations are done and now working on a lot of phone calls and will later talk to instructors who wanted financial aid in their classroom.
- Vanessa Luna-Shannon reported that she is trying to collect data about the students we have been serving for the past 4-5 years. Pulling data from the Fact Book, going high school by high school for dual enrollment, county by county, and looking at the enrollment trends of who we are not serving and who we are serving so we can serve them better in the community. She found that proximity to the campus is the key.