

MESA & Avanzando PALS Program Faculty Approval Verification Form

SRJC's PALS Program seeks to increase student knowledge and skills by fostering community, agency and persistence in the classroom. Students who have successfully completed courses are invited back to mentor and tutor current students so that they may find greater academic success. PALS attend class, and they hold individual tutoring sessions outside of class, as needed. In addition, PALS provides grading assistance to the instructor.

Approval Process:

Step 1: Student expresses interest to faculty

Step 2: Student fills out the Faculty Approval Verification Form (this form)

Step 3: Student submits form to faculty member

Step 5: Faculty completes Part 2 of form and returns the form to Darci Rosales

Part 1: To be completed by student

Student Name:

Student ID Number:

Student Email:

SRJC Educational Goal:

Semester:

PALS Course of Interest:

What semester did you successfully complete your PALS course of interest?

What was your grade in that class?

Have you completed additional courses in that discipline? Please list.

Student Agreement:

I have met with the faculty member identified in this document and discussed my interest, qualifications, and role as a PALS. I understand the duties and requirements for being a PALS.

- Attend regular class meetings to offer embedded classroom assistance help to students and/or to understand the instructor's teaching approach and strategies. At least one hour per week in class is required of all PALS.
- Provide grading assistance on low-stakes, formative assessments, as needed. PALS may not have access to grade books. PALS may be added to Canvas as a "student."
- Hold tutoring sessions outside of regular class, as needed. Depending on student demand, these could be small group tutoring sessions. All sessions must happen on SRJC campuses, and when possible, these sessions will be scheduled in the MESA Center.
- Meet with the instructor as needed to plan and prepare.
- PALS are hired at STNC; PALS positions are finalized by a faculty member who will serve as the PALS supervisor.
- PALS are expected to participate in up to 5 hours of paid training each semester; PALS attend a Kick-off orientation at the start of the fall semester.

Student Signature:

Date:

STOP HERE. Submit this form to the faculty of your desired PALS course

Part 2: To be completed by Faculty

Name:

District Email Address:

Instructional Departments:

I have met with the student identified above regarding that student's interest in being a PALS.

Yes

No

Course Prefix and Number:

Course Title:

Please indicate your approval or denial of the student's request.

Additional Comments:

Faculty Signature:

Date:

Upon completion, please submit to Darci Rosales, drosales@santarosa.edu. Avanzando staff will then provide follow up communication regarding this student-faculty request & approval form.